

**BHOPAL SAHAKARI DUGDH SANGH  
MARYADIT HABIBGANJ,  
BHOPAL 462024**



**Supply of Spices  
(Annual rate contract basis)**

CHIEF EXECUTIVE OFFICER  
BHOPAL SAHAKARI DUGDH SANGH MARYADIT  
HABIBGANJ, BHOPAL 462024



**BHOPAL SAHAKARI DUGDH SANGH MARYADIT**

**HABIBGANJ, BHOPAL 462024**

AN ISO 9001 : 2015 Certified Organization

E-mail: bsdsim@gmail.com

Phone 0755-2478250-53 Fax : 0755-2450896

**Ref No: 19/23**

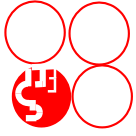
**Dated: 16.03.2023**

**NOTICE INVITING E-TENDER**

Online Tenders are invited for Supply of **Spices** at Bhopal Sahakari Dugdh Sangh from reputed manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 17.03.2023 onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key date). The detailed Tender Form can be seen (only for reference) at our [www.sanchibhopal.com](http://www.sanchibhopal.com). Any changes in tender documents will be notified on above website only and not at any other sources/platforms, hence bidders are requested to visit the site regularly. The Chief Executive Officer Bhopal Sahakari Dugdh Sangh Maryadit has all the right to accept or reject any or all bids.

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time
<b>Supply of Spices</b>	30,000/-	500/-	23.03.2023 03:00 PM	24.03.2023 03:00 PM

**CHIEF EXECUTIVE OFFICER**



**BHOPAL SAHAKARI DUGDH SANGH MARYADIT**

**HABIBGANJ, BHOPAL 462024**

AN ISO 9001 : 2015 Certified Organization

E-mail: bsdsim@gmail.com

Phone 0755-2478250-53, 9406900305 Fax : 0755-2450896

**TENDER FEE- Rs. 500/-**

**TENDER DOCUMENT**

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification and EMD
Schedule III	:	Form A
Schedule IV	:	Form B (Excel Bid Format)
Tender Cost	:	Rs.500/- (Including GST, non- refundable)
Place of opening of Tender	:	Meeting Hall of The Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal.
Address for Communication	:	The CEO, Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal 462024

**CHIEF EXECUTIVE OFFICER**

**General Terms & Conditions for Tender Submission & Supply**

Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal (BSDSM), an ISO certified cooperative organization, invites online tender from bonafide manufacturers and/ or their authorized dealers or other suppliers for supply of Cardamom, Cumin, Black Pepper and TATA Salt strictly in adherence to the detailed specifications given in the annexure I of the tender documents.

Bhopal Sahakari Dugdha Sangh Mydt., Bhopal reserves the right to accept or reject any or all bidders, which in their opinion justify such actions, with reason and further explanation to the bidders.

**1.0 DECLARATION**

The submission of a bid by a bidder implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

**2.0 TENDER SUBMISSION**

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt, Bhopal and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bhopal Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, BSDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.

- 2.6 Each tender should be accompanied with copy of PAN, GST, Firm Registration, ITR of last 2 Assessment Year (2021-22, 2022-23)
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BSDSM.
- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in form- A, in schedule-III. (To be uploaded – mandatory.)
- 2.12 Tenderer offering rates for packing materials shall submit Food Grade Certificate and COA, NABL Lab analysis report at the time of supply. (If needed).

#### **Bid Validity**

- Bid shall be valid for a period of 90 days from the date of opening.
- Evaluation Method– Total value wise evaluation.

#### **Documents composing the Bid**

##### **Technical bid: (To be uploaded online mandatory)**

1. Form A filled with copy of PAN, GST, Company/Firm Registration or Factory License, ITR of last 2 Assessment Year (2021-22, 2022-23)
2. Online EMD transaction acknowledgement or EMD exemption certificate (if applicable see **Sr. No. 3.2**)

##### **Commercial/Financial Bid (Form B)**

- Commercial/Financial Bid form online (submit online in excel format only)

#### **Bid price**

Price indicated on the price schedule shall be inclusive of pkg/frdg, freight.  
GST (to be shown extra)

#### **3.0 Earnest Money Deposit (As per Schedule-II)**

- 3.1 EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.

3.2 **MSME industries of The Madhya Pradesh State** will be exempted from payment of the EMD of the tender. (MSME Certificate to be uploaded online mandatory).

**Note:-** When submitting EMD online please note that you pay only the EMD of particular item you would like to offer the rate. By choosing “Yes” option (in [mptenders.gov.in](http://mptenders.gov.in) portal) so as to enable you for EMD exemption.

3.3 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.

3.4 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bhopal Sahakari Dugdha Sangh.Maryadit.

- EMD may be forfeited :
  - If successful Bidder/supplier fails/denies to perform work
  - If any bidder/supplier withdraw its bid during the bid validity period

#### **4.0 PRICES**

4.1 Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. BSDS will have the right to extend the validity of the tender approval by 6 months. We would communicate our rate approval within 60 days of opening of tender.

4.2 The tenderer should quote rate on FOR dairy plant Bhopal basis (GST shall be extra)

4.3 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

4.4 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.

4.5 The lowest rate shall not be the only criteria for approving the tender.

4.6 BSDS Bhopal will have right to purchase materials from the other bidders whom participated in the same tender and willing to supply the material on L-1 approved rates for which BSDS will take the consent of other bidders too. For the issue of purchase order the proportionate ratio will be 60:40. (60% Order for L1 Bidders and 40% Order for other Bidders)

**5.0 MODE OF DESPATCH**

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.2 Wharfage/Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

**6.0 FOOD GRADE CERTIFICATE** from any component authority/lab for the material coming in direct contact of food is to be provided with every supply as per FSSAI packaging regulation 2018 clause 3.2 & 3.14.

**7.0 LIQUIDATED DAMAGES**

7.1 The time period and the date of delivery of the material stipulated in the purchase order shall be deemed to be the essence of the contract. Once firm delivery dates are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

S.No.	Duration of delay	Liquidated Damages
1.	Up to 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

7.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

7.3 If the qualified tenderer fails to make supply the materials as per specification/material quality/printing as per BSDS's approved artwork/specification, then the entire requirement shall be fulfilled through the other bidders and if the other bidders didn't agree to supply the material on L-1 approved rates the difference amount would be charged from deposited EMD or their pending bills of L-1 bidders.

**8.0 INSURANCE**

Insurance is to be arranged by the bidders.

**9.0 INSPECTION**

- 9.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the bidder within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to bidder's account.
- 9.2 The L1 Bidders Supply Material Will Be Inspected Twice. Once After Placement of Contract The Sample Submitted By L1 Bidder and Second At The Time of Bulk Supply The Bulk Supply Will Also Be Compared To Approved Sample.
- 9.3 500 gm pack size sample of each article should be sent/produced before the competent authority within the last date of tender.

#### **10.0 PAYMENT**

Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days after receipt. Such payments shall be made through RTGS.

#### **11.0 TERMINATION OF CONTRACT**

If any act of commission or omission of a unit under contract brings Bhopal Sahakari Dugdha Sangh Mydt. to dispute, then Bhopal Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

#### **12.0 CONSEQUENCES OF BREACH OF AGREEMENT**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

#### **13.0 FORCE MAJEURE**

- 13.1 Failure or delay in the part of bidder for supply due to force majeure causes enumerated here under shall be considered, provided the supplier produces documentary evidence.
- i. Any cause which is beyond the reasonable control of the bidder.
  - ii. Natural phenomena, such as floods, drought, earthquakes and epidemics.
  - iii. Act of any Govt. Authority, domestic or foreign, such as wars declared or undeclared quarantines, embargoes licensing control on production or distribution restrictions.
  - iv. Accident and disruptions such as fire, explosion, increase in power cut with respect to date of tender opening etc.



v. Strikes, slow down and lockouts.

13.2 The cause of force majeure condition will be taken into consideration only if the supplier notifies within 30 days from the occurrence of such eventualities. The purchaser shall verify the facts and grant such extension as the facts justify. For extension due to force majeure conditions, the supplier shall submit his representation with documentary evidence for scrutiny by the purchaser and decision of the purchaser shall be binding on the time.

**14.0 DISPUTE ARBITRATION & FINAL AUTHORITY**

14.1 It should be clearly understood that in the event of a successful bidder failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bhopal Sahkari Dugdha Sangh Mydt., in this respect will be final and binding on the successful bidder.

14.2 In any case of dispute between material/services supplier and Bhopal Sahakari Dugdha Sangh matter will be presented to MD, MPCDF for resolution.

14.3 All disputes between tenderers and BSDS matter will be put to MD, MPCDF for resolution. In case no resolution action will be taken as per Arbitration Act. 1996.

14.3 For all disputes, the venue for legal course shall be at Bhopal.

14.4 If the tender opening date become any government holiday then the next day may considered for bid opening.

**Chief Executive Officer  
Bhopal Sahakari Dugdha Sangh Mydt. Bhopal**

## SCHEDULE - II

**Total EMD:** Rs. 30,000/-

All Items supplied in 1 Kg Pack Size.

### **1. Cardamom**

#### PRODUCT SPECIFICATIONS

Conformity TO IS 1907.1984	Yes
Weight ( Kg )	1
Form	Capsules (whole)
Packaging Type	As Per IS: 1907.1984
Grade	Alleppey Green (AGEB)
Size ( Mm )	08 mm
Color	Green
Compliance To FSSAI Standards	Yes
Be Packed In Clean, Sound And Dry Container The Wooden Boxes Or Jute Bags Shall Be Suitably Lined With Moisture-Proof Lining Which Does Not Impart Any Foreign Smell To The Product	Foodgrade polymers

### **2. Cumin**

#### PRODUCT SPECIFICATIONS

Availability Of Test Report From Central Govt::Nabl::Ilac Accredited Lab To Prove Conformity To Specification	Yes
Test Report To Be Submitted To The Buyer On Demand	Yes
Packaging Type	Polyethylene
ISI Marked	YES
Shelf Life (In Years)	1
Be Packed In Clean, Sound And Dry Container The Wooden Boxes Or Jute Bags Shall Be Suitably Lined With Moisture-Proof Lining Which Does Not Impart Any Foreign Smell To The Product	Foodgrade polymers

### 3. Black Pepper

#### PRODUCT SPECIFICATIONS

Conformity to BIS specifications 1798 (Latest)	Yes
The black pepper, whole and ground shall be processed and packed under hygienic conditions as per IS 14216	Yes
Pesticide residues and metallic contaminants in the product shall not exceed the limits as prescribed in the Prevention of Food Adulteration Act, 1954 and the Rules made there under	Yes
ISI Marked	Yes
Shelf Life (In Years)	2
Packing Size (Kg)	1
Types Of Black Pepper	Whole Processed
Black Pepper, Whole Or Ground Shall Be Packed In Clean, Sound And Dry Container The Wooden Boxes Or Jute Bags Shall Be Suitably Lined With Moisture-Proof Lining Which Does Not Impart Any Foreign Smell To The Product	Foodgrade polymers

### 4. Iodized Salt (TATA Salt)

#### PRODUCT SPECIFICATIONS

Availability Of Test Report From Central Govt::Nabl::Ilac Accredited Lab To Prove Conformity To Specification	Yes
Test Report To Be Submitted To The Buyer On Demand	Yes
Packaging Size (Kg)	1
ISI Marked	YES
Shelf Life (In Years)	1
Type of salt	Refined iodized salt is solar/rock salt from which soluble and insoluble impurities are reduced by employing mechanical washing, centrifuging and iodizing, drying, sieving, coating with permitted anticaking agents as prescribed under pfa rules 1955
Particle size	For refined iodized salt, minimum 95 percent of the material shall pass through 1mm is sieve and not more than 10 percent by mass shall pass through 150 micron is sieve.
Be Packed In Clean, Sound And Dry Container The Wooden Boxes Or Jute Bags Shall Be Suitably Lined With Moisture-Proof Lining Which Does Not Impart Any Foreign Smell To The Product	Foodgrade polymers



**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT,  
HABIBGANJ, BHOPAL 462024**

**SCHEDULE – III**

**Form – A  
(To be uploaded -mandatory)**

Chief Executive Officer  
BSDSM, Bhopal

Date:

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code) : \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/  
Partner : \_\_\_\_\_
5. Name and designation of other : \_\_\_\_\_  
Authorized signatory of the Co./Unit
6. Particulars of Regn. Certificate : \_\_\_\_\_  
Issued by the competent authority  
(Regn No. & Date)
7. We are manufacturer/distributor/dealer/supplier of .....Co.(with proof)
8. GST NO .....dtd.....
9. PAN Number (Permanent Account Number- Income Tax)\_\_\_\_\_
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO
11. I/we have read the full specification/dimensions/conditions of packaging material and agree to supply material with same specification after order and with all the necessary certificates.
12. I/we have read the terms and conditions of the tender document which are acceptable to me/us. No additional condition deviation or point of difference has been given by me/us. I am **Proprietor/Manager/Director** .....of the tendering firm and have been authorised to submit the authority letter in this regards is enclosed herewith.

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**



BHOPAL SAHAKARI DUGDHA SANGH MARYADIT,  
HABIBGANJ, BHOPAL 462024

**SCHEDULE – IV**

**Form – B**  
**(Price bid Format)**  
**(To be submitted Financial Bid Online only)**

S.No	Item	Rate/kg F.O.R Dairy GST Extra.
1		---submit online in the prescribed BOQ in Excel format only---

**Note:**

1. Purely indicative for e-tender as the rates are required to be filled on these lines in **the prescribed BOQ in Excel format.**
2. Requirement shown above is tentative and it can be increased or decreased depending upon situation prevails at the time of processing P.O.

## BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

**(To be uploaded all mandatory documents scanned copy with seal and sign, online mandatory)**

Note: - All the documents are necessary in technical bid. Lack of any document in the technical bid may lead to disqualification of the tender.

S. No.	Tender Submission Check Points (mandatory documents)	Check before submission (write yes or no)
1.	Online tender Fee and EMD payment transaction acknowledgement or EMD exemption certificate copy	
2.	Form A (with seal & sign)	
3.	Annexure I (technical specification) <b>(with remark)</b>	
4.	The Authority letter on letter head (with seal & sign) as per Clause no.12 of Form-A, Schedule-III.	
5.	PAN Card Copy	
6.	GST Certificate Copy	
7.	Company/Firm Registration or Factory License Copy	
8.	ITR of last 2 <b>Assessment years</b> (2021-22, 2022-23)	
9.	Purchase order and other completion certificate (Dairy/Food/Beverages industry related)	
10.	500 gm pack size sample of each article should be sent/produced before the competent authority within the last date of Bid. (Tender Name, ref no., Bidder name and sample number in every sample pack)	
11.	Tender Document's upload with seal and sign in all pages.	
12.	Undertaking by the bidder that the bidder is not black listed by any Co-operative Milk Union/ State Milk Federation/Govt. Agencies.	

**Seal & Signature of the  
Authorized Signatory of the Co. /Unit**

