

**BHOPAL SAHAKARI DUGDH SANGH  
MARYADIT HABIBGANJ,  
BHOPAL 462024**



**Supply of Oils and Grease Tender**

CHIEF EXECUTIVE OFFICER  
BHOPAL SAHAKARI DUGDH SANGH MARYADIT  
HABIBGANJ, BHOPAL 462024

	<p><b>BHOPAL SAHAKARI DUGDH SANGH MARYADIT</b>  <b>HABIBGANJ, BHOPAL 462024</b>  AN ISO 9001 : 2000 Certified Organization  E-mail: bsdsim@gmail.com  Phone 0755-2478250-53 Fax : 0755-2450896</p>
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**Ref No: 68**

**Dated: 16-12-2022**

**NOTICE INVITING SHORT TERM E-TENDER 3<sup>rd</sup> Call**

Online Tenders are invited for Supply of Oils and Grease at Bhopal Sahakari Dugdh Sangh from reputed manufacturer/distributor/dealer/suppliers. The tender documents containing the terms and conditions can be purchased online & downloaded through following website <http://www.mptenders.gov.in> from 17.12.2022 onwards. The tender will be opened in the office of the undersigned as mentioned in tender time schedule(key date). The detailed Tender Form can be seen (only for reference) at our HO website: [www.sanchibhopal.com](http://www.sanchibhopal.com). The Chief Executive Officer Bhopal Sahakari Dugdh Sangh Maryadit has all the right to accept or reject any or all bids.

Name of item	EMD (Rs)	Tender Fee (Rs)	Bid submission due date & time	Technical Bid opening Date & time
Supply of Oils and Grease	As Per Schedule-II	500/-	24.12.2022 06:00 PM	26.12.2022 12:00 PM

**CHIEF EXECUTIVE OFFICER**

**BHOPAL SAHAKARI DUGDH SANGH MARYADIT**

**HABIBGANJ, BHOPAL 462024**

AN ISO 9001: 2000 Certified Organization

E-mail: bsdsim@gmail.com

Phone 0755-2478250-53 Fax: 0755-2450896

**TENDER DOCUMENT**

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification, Qnty & EMD details
Schedule III	:	Form A (To be downloaded filled manually & scanned copy uploaded online.)
Schedule IV	:	Form-B (EMD Exemption letter)
Tender Cost	:	Rs.500/-(Five hundred only) (Non refundable)
Place of opening of Tender	:	Meeting Hall of The Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal.
Address for Communication	:	The CEO, Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal 462024

**CHIEF EXECUTIVE OFFICER**

## **SCHEDULE - I**

### **General Terms & Conditions for Bid Submission & Supply**

Bhopal Sahakari Dugdha Sangh Maryadit, Bhopal (BSDSM), an ISO certified cooperative organization, invites online tender from bonafide manufacturers and/ or their authorized dealers or other suppliers for supply of Oils and Grease strictly in adherence to the detailed specifications given in the Schedule II of the tender document.

Bhopal Sahakari Dugdha Sangh Mydt., Bhopal reserves the right to accept or reject any or all bidders, which in their opinion justify such actions, with reason and further explanation to the bidders.

#### **1.0 DECLARATION**

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

#### **2.0 TENDER SUBMISSION:**

- 2.1 Tenders received by e-mail will not be considered. However, amendments by e-mail to a tender sent will be considered, provided the same are received before the opening of the tender.
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt, Bhopal and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, Bhopal Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, BSDSM reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.6 Each tender should be accompanied with copy of PAN, GST Registration.
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, BSDSM.

2.10 Tenderer shall fill all the details of the unit in form- A, in schedule-III. (To be uploaded – mandatory.)

### **Bid Validity**

Bid shall be valid for a period of 90 days from the date of opening.

### **Documents composing the Bid**

#### **Technical bid: (To be uploaded online mandatory)**

1. Form A filled with copy of PAN, GST Registration, Company/Firm Registration or Factory License, ITR of 2 Assessment Year (2020-21, 2021-22), Form B.
2. Online EMD transaction acknowledgement or EMD exemption certificate (if applicable see **Sr. No. 3.2**)

### **Bid price**

Price indicated on the price schedule shall be inclusive of pkg/frdg, freight if any. GST (to be shown extra)

**Note: - When submitting EMD online please note that you pay only the EMD of particular item you would like to offer the rate. By choosing “Yes” option (in [mptenders.gov.in](http://mptenders.gov.in) portal) so as to enable you for EMD exemption.**

### **3.0 Earnest Money Deposit (Rs.14,000/-)**

- 3.1 EMD should be submitted online only and attach copy of proof for payment of EMD in technical bid.
- 3.2 **MSME industries of The Madhya Pradesh State** will be exempted from payment of the EMD of the tender. MSME certificate should be of relevant category of supplies/materials/works. (MSME Certificate to be uploaded online mandatory)
- 3.3 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.
- 3.4 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with Bhopal Sahakari Dugdha Sangh.Maryadit.
  - EMD may be forfeited :
    - If successful Bidder/supplier fails/denies to perform work
    - If any bidder/supplier withdraw its bid during the bid validity period

### **4.0 PRICES:**

- 4.1 Prices offered by the bidders should be firm and free from all escalations and shall be valid at least for a period the date of purchase order. BSDS will have the right to extend the validity of the bid approval rates for next 1 month.
- 4.2 The tenderer should quote rate on FOR dairy plant Bhopal basis.
- 4.3 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

- 4.4 The prices charged for the material supplies under the contract by the supplier firm in no event shall exceed the lowest price at which the supplier firm sells the material of identical tender description to any other persons/ firms during the period and until the execution of all supply orders placed during contract period.
- 4.5 No price escalation will be accepted in the future with the intention of benefiting any tenderer.
- 4.6 The lowest rate shall not be the only criteria for approving the tender.

**5.0 MODE OF DESPATCH**

- 5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.
- 5.2 Wharfage/Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

**6.0 LIQUIDATED DAMAGES;**

- 6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

- 6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.
- 6.3 If the qualified tenderer fails to make supply the materials as per specification/material quality/printing as per BSDS's approved art work, BSDS Bhopal will have right to purchase materials from the other bidders whom participated in the same tender and willing to supply the material on L-1 approved rates for which BSDS will take the consent of other bidders too. For the issue of purchase order the proportionate ratio will be 60:40. The L-1 supplier fails to supply materials then the entire requirement shall be fulfilled through the other bidders and if the other bidders didn't agree to supply the material on L-1 approved rates the difference amount would be charged from deposited EMD or their pending bills of L-1 bidders.

**7.0 INSURANCE**

Insurance is to be arranged by the bidders.

## **8.0 INSPECTION**

- 8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the bidder within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to bidder's account.

## **9.0 WARRANTY**

- 9.1 Shelf-Life warranty 24 months.  
9.2 OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods.

## **10.0 PAYMENT**

- 10.1 Our normal terms of payment is full payment after receipt, inspection and acceptance of materials in our stores within a period of about 30 days. Such payments shall be made through RTGS.

## **11.0 TERMINATION OF CONTRACT**

If any act of commission or omission of a unit under contract brings Bhopal Sahakari Dugdha Sangh Mydt. to dispute, then Bhopal Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

## **12.0 CONSEQUENCES OF BREACH OF AGREEMENT**

If any firm under the contract commits breach of any of the conditions, it shall be lawful for the Chief Executive Officer, Bhopal Sahakari Dugdha Sangh Mydt. to cancel the contract and to purchase material from any other alternate sources on the risk and cost of the defaulting unit.

## **13.0 FORCE MAJEURE**

- 13.1 Failure or delay in the part of bidder for supply due to force majeure causes enumerated here under shall be considered, provided the supplier produces documentary evidence.
- i. Any cause which is beyond the reasonable control of the bidder.
  - ii. Natural phenomena, such as floods, drought, earthquakes and epidemics.
  - iii. Act of any Govt. Authority, domestic or foreign, such as wars declared or undeclared quarantines, embargoes licensing control on production or distribution restrictions.
  - iv. Accident and disruptions such as fire, explosion, increase in power cut with respect to date of tender opening etc.
  - v. Strikes, slow down and lockouts.

13.2 The cause of force majeure condition will be taken into consideration only if the supplier notifies within 30 days from the occurrence of such eventualities. The purchaser shall verify the facts and grant such extension as the facts justify. For extension due to force majeure conditions, the supplier shall submit his representation with documentary evidence for scrutiny by the purchaser and decision of the purchaser shall be binding on the time.

**14.0 DISPUTE ARBITRATION & FINAL AUTHORITY:**

- 14.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, Bhopal Sahkari Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.
- 14.2 In any case of dispute between material / services supplier and Bhopal Sahakari Dugdha Sangh matter will be presented to MD, MPCDF for resolution.
- 14.3 All disputes between renderers and BSDS matter will be put to MD, MPCDF for resolution. In case no resolution action will be taken as per Arbitration Act. 1996.
- 14.4 For all disputes, the venue for legal course shall be at Bhopal.
- 14.5 If the tender opening date become any govt. holiday then the next day may considered for tender opening.

**Chief Executive Officer  
Bhopal Sahakari Dugdha Sangh Mydt. Bhopal**



## SCHEDULE - II

**1. 257 Gear Oil (Preferable Make- Servo )**

**Quantity-210 ltr/1 Barrel**

**Characteristics**

**EMD – Rs.1000/-**

- Kin. Viscosity cSt at 40 °C= 250 – 280
- Viscosity = 90
- Flash Point COC, °C Min. = 232

**2. 15 W 40 Engine Oil**

**Quantity-420 ltr /2 Barrel**

**EMD – Rs.2000/-**

Kinematic Viscosity, cSt @ 100°C	14.0 – 16.0
Viscosity Index	132-137
Flash Point, °C	230-246
Pour Point °C	(-) 45 to (-) 30
API Specification	CI-4 plus
Packing Type	Drums

**3. 90 No Gear Oil**

**Quantity-210 ltr/1 Barrel**

**EMD – Rs.1000/-**

Kinematic Viscosity cSt @ 100°C	14.1-18
Viscosity Index	90-100
Flash Point, (COC)°C	180-230
Pour Point °C	(-) 15 to (-) 9
Packing Type	Drums

**4. 176 No Hydraulic Oil**

**Quantity-210 ltr/1 Barrel**

**EMD – Rs.1000/-**

Kinematic Viscosity, cSt @ 40°C	170-182
Viscosity Index, Min	90
Flash Point (COC), °C Min.	230
Packing Type	Drums

**5. Compressor 300 Oil (Preferable Make-Mobil Gargoyle Arctic Oil)**

**Quantity-624 ltr /3 Barrel**

**EMD – Rs.7000/-**

Flash Point	200
Flocculation Point	-31
Kinematic Viscosity @ 40 C	68.0
Pour Point, °C	-36
Specific Gravity, 15 °C/15 °C	0.91
Total Acid Number	0.01
Packing Type	Drums

**6. 100 No. Hydraulic Oil****Quantity-210 ltr/1 Barrel  
EMD – Rs.1000/-**

Kinematic Viscosity, cSt, (@ 40°C)	99-100
Viscosity Index	90-98
Flash Point (COC), °C	210-252
Pour Point, °C	(-) 9 to 0
Packing Type	Drums

**7. MP3/AP3 Grease****Quantity-180/182 kg /1 Barrel  
EMD – Rs.1000/-**

Appearance	Smooth and Homogeneous
Worked, 60 Strokes @ 25 °C	220-280
Dropping Point, °C	178-200
Base oil Viscosity @ 40 °C	198-340
Packing Type	Drums

**Note: For Oil 1 Unit= 1 Ltr. and  
For Grease 1 Unit= 1Kg**

1. Oils and Grease must be ISO certified.
- 2) (a) Tenderer should be government registered manufacturer for Oils and Grease & also should be psu/government registered multi state co. Operative society or their dealer/distributor/channel partner.

Or

(b) Tenderer should be government registered bus/truck-chasis manufacturer or their dealer /distributor /channel partner.

Or

(c) Tenderer should be government registered manufacturer for Oils and Grease &amp; also should be on recommendation list of supplier for Oils and Grease to the bus/truck–chasis manufacturer or their dealer/distributor/ channel partner

**Note: -** Lack of any above document {2(A or B or C)} in the technical bid may lead to disqualification of the tender.



**BHOPAL SAHAKARI DUGDHA SANGH MARYADIT,  
HABIBGANJ, BHOPAL 462024**

**SCHEDULE – III**

**Form – A  
(To be uploaded -mandatory)**

Chief Executive Officer  
BSDSM, Bhopal

Date:

Dear Sir,

I/We hereby furnish below some particulars about our company/unit which will form a part of our offer submission:

1. Name of the Co./Unit : \_\_\_\_\_
2. Address of the Co./Unit : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Nos.(with STD Code): \_\_\_\_\_  
FAX No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_
4. Name of the CEO/Proprietor/ : \_\_\_\_\_  
Partner
5. Name and designation of other : \_\_\_\_\_  
Authorized signatory of the Co./Unit
6. Particulars of Regn. Certificate : \_\_\_\_\_  
Issued by the competent authority  
(Regn No. & Date)
7. We are manufacturer/distributor/dealer/supplier of .....Co.(with proof)
8. GST NO ..... dtd.....
9. PAN Number (Permanent Account Number- Income Tax) :
10. Have your Co./Unit or its sister concern ever been black listed/ debarred by BSDSM or its sister Milk Unions or GOI /GOMP & its undertaking ? YES / NO.
11. I/WE HAVE READ THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT WHICH ARE ACCEPTABLE TO ME/US. NO ADDITIONAL CONDITION DEVIATION OR POINT OF DIFFERENCE HAS BEEN GIVEN BY ME/US. I AM PROPRIETOR/MANAGER/DIRECTOR..... OF THE TENDERING FIRM AND HAVE BEEN AUTHORISED TO SUBMIT THE AUTHORITY LETTER IN THIS REGARDS IS ENCLOSED HEREWITH.

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**

**SCHEDULE – IV**

**Form – B**

**EMD Amount exception form for Supply of Oils and Grease tender published by Bhopal  
Dugdh Sangh Maryadit, Bhopal**

<b>S. No.</b>	<b>Items Name (The materials for which the rates are being quoted)</b>	<b>Online EMD amount submitted (in Rs.)</b>
1		
2		
3		
4		
5		
6		
7		
Total EMD Amount (in Rs.)		

(If required, add row in above table format)

Submitted EMD amount (online)-.....

Exemption EMD amount- (Total EMD amount – Submitted EMD amount).....

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**

## BIDDER'S CHECK LIST BEFORE TENDER SUBMISSION

(To be uploaded all mandatory documents scanned copy with seal and sign, online mandatory)

**Note: - All the documents are necessary in technical bid. Lack of any document in the technical bid may lead to disqualification of the tender.**

S. No.	Tender Submission Check Points (mandatory documents)	Check before submission (write Yes or No)
1.	Online tender Fee and EMD payment transaction acknowledgement or EMD exemption MSME certificate copy	
2.	Form A of Schedule-III (with seal & sign)	
3.	The Authority letter on letter head (with seal & sign) as per Clause no.11 of Form-A, Schedule-III.	
4.	PAN Card Copy (with seal & sign)	
5.	GST Certificate Copy (with seal & sign)	
6.	Company/Firm Registration or Factory License Copy (with seal & sign)	
7.	ITR of 2 Assessment Year (2020-21, 2021-22) (with seal & sign)	
8.	Form B of Schedule-IV (with seal & sign)	
	<b>Submit Any one from following A or B or C</b> (Lack of any document from (A or B or C) in the technical bid may lead to disqualification of the tender.)	
9.	<b>A</b> Tenderer should be government registered manufacturer for Oils and Grease & also should be psu/government registered multi state co. Operative society or their dealer/distributor/channel partner.	
	<b>B</b> Tenderer should be government registered bus/truck-chasis manufacturer or their dealer /distributor /channel partner.	
	<b>C</b> Tenderer should be government registered manufacturer for Oils and Grease & also should be on recommendation list of supplier for Oils and Grease to the bus/truck–chasis manufacturer or their dealer/distributor/ channel partner	
10.	Any Other documents (with seal & sign) .....	

**Seal & Signature of the  
Authorized Signatory of the Co./Unit**